



# YES

YOUR EDUCATION SUPPORT

WE. ARE. GUARDIANS.

YES GUARDIANS

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# HOST FAMILY HANDBOOK

YOUR GUIDE TO SUCCESS

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# Contents



- 02 Meet Our Team
- 03 Introducing Yes Guardians & Host Families Limited
- 04 Host Families Role
- 05 Students Bedrooms
- 06 Other Students
- 07 Meals
- 08 Amenities
- 09 General Rules
- 12 House Safety
- 15 Safeguarding
- 18 Homesickness
- 20 Student Behaviour
- 20 Host Family Declaration

# Meet Our Team

YES Guardians have been welcoming international students for the past decade, and we take pride in the numerous satisfied and returning students from across the globe.

We are delighted to be fully registered with AEGIS, a professional organisation that guarantees the safety of international students studying in the UK.

Our tailored guardianship packages cater to the diverse needs of our students, from providing a 24-hour emergency contact to offering comprehensive academic support. Additionally, we organise host family accommodations for school holidays and exeat weekends.

## Marc Harris

*Director/Guardian*



Marc has a background in working with children in foster care and education, and experience in providing learning materials for young people. Marc's role in YES Guardians is pivotal. His experience in children's social care and as an IT Manager equips him with the skills to offer comprehensive support to international students.

## Hayley Harris

*Director/Guardian*



Hayley is a trained Paediatric Nursing Sister with Level 3 Children's Safeguarding and extensive experience as a senior children's nurse. She has a strong background in caring for children with diverse needs, including mental health and physical conditions, ensuring that students with health issues receive safe and knowledgeable care.

## Useful Contact Information

Emergency Out of Hours Number: 07753 187864

### Key Contacts

Hayley Harris: 07429 553356, [hayley@yesguardians.co.uk](mailto:hayley@yesguardians.co.uk)

Marc Harris: 07411 630664, [marc@yesguardians.co.uk](mailto:marc@yesguardians.co.uk)

Head Office Email: [hello@yesguardians.co.uk](mailto:hello@yesguardians.co.uk)

Gloucestershire Social Services Contact: 01452 426565  
[childrenshelpdesk@gloucestershire.gov.uk](mailto:childrenshelpdesk@gloucestershire.gov.uk)

Children and Families Front Door Hours: 9 am to 5 pm, Monday to Friday  
 Out of Hours Contact for Children & Families Services: 01452 614194

In Gloucestershire, the Local Authority Designated Officer is Nigel Hatten, with support from Tracy Brooks and Jenny Kadodia, the Allegations Management Coordinators. For general Allegation Management advice, please reach out to Tracy or Jenny at 01452 426320.

# Introducing YES Guardians & Host Families Limited

YES Guardians has been welcoming international students for the past seven years, and we take pride in the many happy and returning students from around the globe. We are fully registered with AEGIS, a professional body dedicated to ensuring the safety of international students studying in the UK. Our personalised guardianship packages cater to various needs, from being a 24-hour emergency contact to offering comprehensive academic support. We also organise host family stays during school holidays and exeat weekends.

All host family arrangements are made in accordance with the guidelines outlined in this document, along with any additional specifications provided in writing. Non-compliance with the Homestay conditions will lead to YES Guardians removing a student from the homestay without notice, and payments will be halted immediately upon their departure. In such cases, YES Guardians is not obligated to find a replacement student or provide a notice period.

The guardianship package offered by YES Guardians is of the highest quality, and a homestay family's inclusion in our register signifies their ability and commitment to providing an exceptional experience.

The information about homestay families approved by YES Guardians can be found in the Homestay Accommodation Register. As part of the application process, a review of the home, including the student's bedroom, will take place. Photographs of the student's room will also be taken. YES Guardians are responsible for conducting an annual inspection of each homestay in our records. During this visit, any necessary support will be provided to the homestay. Additionally, safety checks on smoke alarms and carbon dioxide detectors will be performed. Detailed notes from the annual visit will be documented in the homestay file.



# Host Families Role

Our main priority is to ensure that the student's homestay is a joyful experience. Hosting a student can bring immense rewards to everyone in the family. We take pride in maintaining high standards, and our host families play a crucial role in this, representing YES Guardians.

## Your Role as a Host Family

-  Create a secure and inviting atmosphere.
-  Involve and embrace the student as a valued member of the family.
-  Take action with the same thoughtfulness and attention as a responsible parent would.
-  Outline the daily household routines, including meal times, curfews, and the fire escape plan.
-  Create a serene study space equipped with a desk or table.
-  If you have any welfare concerns about the student, please communicate them to the Directors of YES Guardians.
-  Educate the student about British culture while also exploring the student's own culture.
-  Articulate your words clearly, maintain a slow pace, and exercise patience by providing ample opportunities for dialogue.

Information regarding homestay families that have been approved by YES Guardians can be accessed in the Homestay Accommodation Register. As part of the application process, an evaluation of the home, including the student's bedroom, will take place. Photographs of the student's room will also be captured. YES Guardians conduct an annual inspection of each homestay listed in our records. During this visit, any necessary assistance will be offered to the homestay. Safety checks will be carried out on smoke alarms and carbon monoxide detectors. Comprehensive notes from the annual visit will be recorded in the homestay file.

# Students Bedrooms

YES Guardians strives to provide each student with their own furnished bedroom, which must be approved by YES Guardians. Any room that has not been specifically approved must not be used, and failure to comply may result in the student being moved from the homestay family.

## Room Conditions & Furnishings

The student's bedroom must meet the following criteria:

- Cleanliness & Maintenance: The room must be in a good state of cleanliness and repair.
- Heating & Ventilation: Adequate heating and ventilation must be provided.
- Space & Natural Light: The room should be spacious, with natural light (windowless rooms are not acceptable).
- Bed Requirements:
  - A standard-sized bed and mattress must be provided.
  - Camp beds, futons, and sofa beds are not acceptable.
  - Bunk beds may be used only for students aged 14 and under.
  - If the room has a double bed, only one student should use it—students must not share a double bed.
- Storage:
  - Adequate hanging and drawer space for clothes must be available.
  - Some storage of the family's possessions is understandable, but the student should feel like the room belongs to them.
  - Sufficient space must be available to store a suitcase; the suitcase itself cannot count as storage.
- Study Space:
  - A desk with a chair and lamp is preferred in the student's room.
  - If a study area is provided elsewhere in the home, it must be a quiet room with adequate space.

## Other Important Guidelines

- If you have multiple rooms for students, label them as 'Room A' and 'Room B', and YES Guardians must be informed about which student is in which room.
- Students are expected to keep their rooms tidy, but they are not responsible for cleaning them. The host must ensure the room is cleaned once a week.
- Bed linen and towels must be provided and changed at least once per week, with a sufficient supply of duvets or blankets available.
- In specified cases, twin or triple rooms may be required for groups of young students, but only if agreed in advance.
- Room-sharing restrictions:
  - The student must not be asked to share a room with another student from YES Guardians, a student from another school, or any member of the homestay family.

## Access to Communal Areas

- Students must be allowed to use all communal areas of the house in the same way as any family member.
- Communal areas must always be clean and tidy while hosting a student.



# Other Students

Host families are permitted to accommodate a maximum of three students at any given time, unless exceptional circumstances arise. If a host family collaborates with other educational guardians and is simultaneously hosting YES Guardian students along with others, please notify us. It is crucial that YES Guardian students are not required to share a bedroom with anyone other than another YES Guardian student, unless prior arrangements have been made with YES Guardians.

When hosting children under the age of 16, it is strictly prohibited to host students over the age of 18 concurrently. This policy aligns with safeguarding regulations. For families hosting students under 18, all family members aged 16 and over must be DBS checked without exception. Consequently, hosting any other paying guests, such as bed and breakfast patrons, at the same time as YES Guardian students is not allowed.



# Meals

The fees paid to the homestay family include meals. Meals should be provided as agreed, offering a varied and well-balanced diet while considering any reasonable dietary requirements expressed by the student.

## General Meal Requirements

- Students should be provided with the same meals as the rest of the family and eat at the same times unless occasional scheduling conflicts arise.
- If a student arrives later than the scheduled meal time, their food must be saved so they can eat later.
- Microwave or frozen meals should not be provided as a regular meal option.
- Hosts should be aware of basic food hygiene when preparing meals for students. More information can be found here:  
<https://www.food.gov.uk/business-guidance/food-hygiene-for-your-business#toc-3>

## Dietary Requirements

- Special dietary requirements (e.g. vegetarian, halal, or gluten-free meals) are not required unless agreed and confirmed at the time of booking.

## Meal Expectations Based on Accommodation Type

- Full board students (those staying over weekends and holidays) must be provided:
  - Breakfast, lunch, and dinner on weekends and during school holidays.
- Day boarders:
  - School lunch will be provided by the school unless agreed otherwise.

## Snacks & Drinks

- Students must have access to appropriate snacks, a fruit bowl, and drinks throughout their stay.

## Use of Kitchen Facilities

- If a student wishes to use the kitchen, they must ask for permission from the host family.
- Students are expected to tidy up after themselves when using the kitchen.
- Some students enjoy cooking and may even offer to prepare a meal or snack from their home country for the host family.

# Amenities



## Showers and baths

Students should have the opportunity to take at least one bath or shower daily at a suitable time. There should be no restrictions on the length of the bath or shower. Additionally, the bathroom door must be fitted with a lock for privacy.



## Heating

The home's temperature should be kept at a warm and cosy level. It's important to note that many of our students come from warmer regions and may need extra warmth. Please ensure that additional blankets are readily available for any student who may need one.



## Laundry

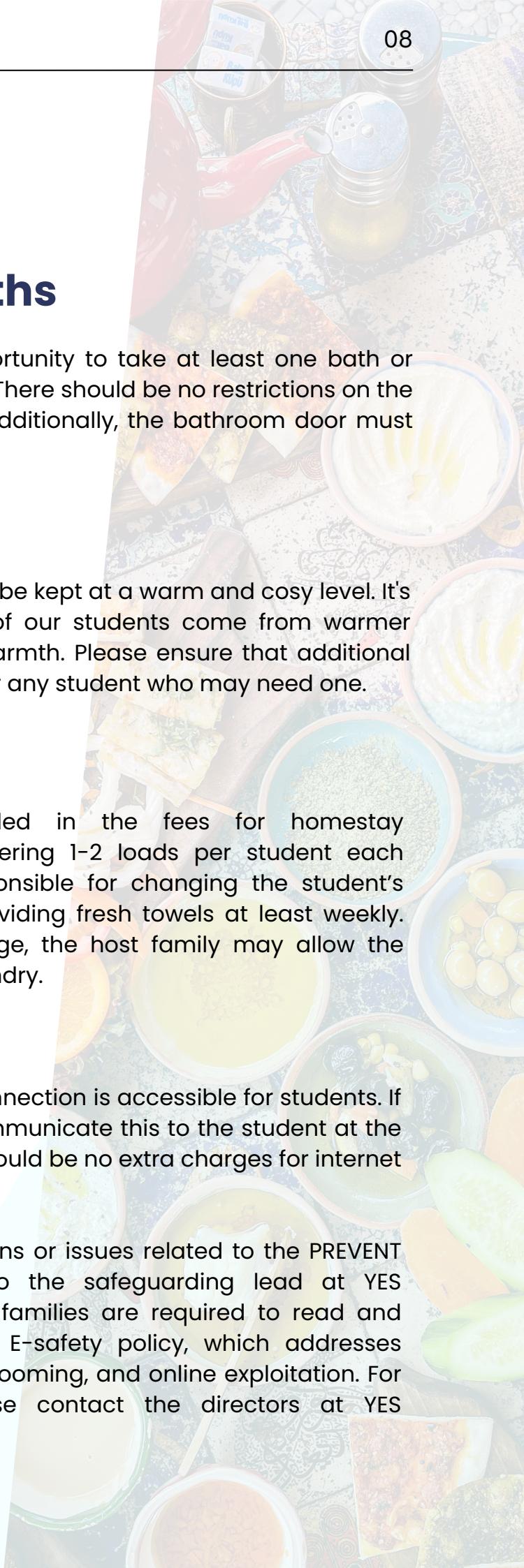
Laundry services are included in the fees for homestay accommodation, typically covering 1-2 loads per student each week. The host family is responsible for changing the student's bedding once a week and providing fresh towels at least weekly. Depending on the student's age, the host family may allow the student to handle their own laundry.



## Internet

Make sure that your internet connection is accessible for students. If there is a data limit, please communicate this to the student at the beginning of their stay. There should be no extra charges for internet usage.

In case of safeguarding concerns or issues related to the PREVENT strategy, please reach out to the safeguarding lead at YES Guardians, Hayley Harris. Host families are required to read and comprehend the YES Families E-safety policy, which addresses topics such as cyberbullying, grooming, and online exploitation. For any E-safety concerns, please contact the directors at YES Guardians.



# General Rules

## Family Life & Guests

- Students should make an effort to conform to the customs and routines of the host family.
- Host families should ensure that students feel welcomed as a member of the home and that cultural differences are carefully considered.
- Particular attention should be given to the student's:
  - Age-related needs
  - Religious faith
  - Social customs
  - Attitudes and cultural background
- The transition into a new culture should be as smooth as possible, and students may also wish to share aspects of their own culture with their host family.
- Guests are only allowed with the express permission of the host family.

## Insurance

Homestay families need to acknowledge that hosting students may result in some wear and tear, as well as accidental damage to their home. It is essential for these families to confirm that their household insurance offers sufficient coverage.

Host families should be aware that YES Guardians cannot take responsibility for any claims related to damage caused by students, whether intentional or accidental. Additionally, having a Personal Liability Insurance policy can safeguard the host family against any claims a student may file against any family member.

## Driving Students

If you plan to transport students in your vehicle, it is essential to provide the school with a copy of your full driving license and your comprehensive car insurance documentation. Ensure that your insurers are informed about your intention to use your car for transporting students for which you will receive reimbursement. It is also mandatory to notify the school of any changes to your situation, such as a driving ban, points on your license, a failed MOT, or lapsed insurance.

When transporting students to and from school, you can claim a fee of 45p per mile from the student's expenses. Additionally, all students under 18 years old will have a signed permission to travel letter kept on file by YES Guardians.



## House Rules

Establishing house rules can be quite important. The homestay family should make it a point to explain any essential guidelines to the student on their first day. Examples of these rules might include removing shoes before entering the home.

## Supervision and Curfew

Host families are expected to follow NSPCC guidelines on adult supervision for children:

- Students under 12 should not be left home alone for a long period.
- Students under 16 should never be left home alone overnight.

### Curfew Guidelines

- Ages 14-16:
  - Must be home before 21:00 or before dark, whichever is earlier.
- Ages 16-17:
  - Require tactful supervision.
  - Suggested curfew: 22:00 on weekdays.
  - A slightly later weekend curfew may be agreed upon, but only with the approval of the student's parents and YES Guardians.
- Ages 18+:
  - No curfew is imposed.
  - However, students should be made aware of UK drinking and smoking laws, including the requirement for photo identification when purchasing age-restricted items.

### Contact & Safety Measures

- Host families must exchange mobile numbers with their students to maintain contact.
- If a student is out later than expected or their whereabouts are a cause for concern, the host family must inform YES Guardians immediately.

## Private Fostering for Students

Children under 16 who stay with a host family for more than four weeks must be placed under a private fostering arrangement. While the process is relatively simple and not overly complex, it does involve a visit to the host family's home and a discussion with the host parents conducted by Social Services. YES Guardians will assist in this process and aim to offer as much support as possible to the host family, particularly if this is their first experience with fostering.

## Overcoming Cultural Differences

It is quite common for students and homestay families to hold misconceptions about each other's cultures. Behaviors that you might perceive as rude or unacceptable could be completely normal in the student's culture, and the same applies in reverse. To address any cultural misunderstandings, it is essential to communicate openly with your student about what behaviors you consider acceptable or unacceptable, while also allowing them to express if your family's actions make them uncomfortable.

What challenges might the student face during their stay?

- Homesickness
- Language barriers
- Difficulty making new friends
- Different rules and expectations compared to their home
- Various emotional challenges

What should I do?

- Engage in conversation with the student
- Allow them to speak freely without interruptions or judgment
- Assist the student in finding activities to participate in
- Encourage them to reach out to the Welfare Team at school.

## Payment and Student Expenses

Payments to host families will be made in arrears through bank transfers to their designated accounts.

If you take a student on an outing, you can claim expenses up to £20 (for instance, for a cinema ticket). For expenses exceeding £20, prior approval must be obtained from YES Guardians. Meal expenses can be claimed at 50% from the student's expense account since the host families' fees cover meals. Please note that take-away meals are not eligible for reimbursement.

Under no circumstances should students be expected to use their pocket money for outings or meals with their host family; these costs should be covered by the host family and later reimbursed from the student's expense account. If students go out alone (in line with YES Guardians' curfew guidelines), they may use their pocket money. Valid receipts for student expenses should be submitted to YES Guardians, and once approved, the costs will be reimbursed to the host family's designated bank account.



# House Safety



## Fire Escape Plan

In the event of a fire, host families should create a fire escape plan for their home and ensure that everyone, including the students staying with them, understands it. If doors and windows are locked, students should be informed about where to find the key.

Additionally, host families must have at least one smoke alarm on each floor and a carbon monoxide alarm in any room with gas, liquid, or solid fuel-burning appliances. For more details on smoke alarms and developing an effective fire escape plan, please visit the Gloucestershire Fire and Rescue Service website: <http://www.glosfire.gov.uk/> to conduct a thorough fire risk assessment.



## Electrical Safety

It is the responsibility of the host family to maintain electrical safety within the home. Please make sure that sockets are not overloaded and that light fixtures are securely installed. Any electrical devices used by the students should be checked for safety.

Additionally, remind students not to place laptops on their beds, as this poses a fire hazard. Ensure that students have sufficient plug sockets in their bedrooms for devices like phone chargers and laptops, and that these sockets remain within safe limits.



## Fires

If the host family has an open fire, it is essential to have an appropriate fire guard in place while the fire is burning. Additionally, please make sure that lighters and matches are stored securely.



## **Landlord Gas Safe Certificates**

All host families are categorised as landlords according to the Gas Safety Regulations 1998. By offering a room to an international student, you accept the responsibility of coordinating maintenance with a Gas Safe Registered engineer for all boilers, gas appliances, and flues, which includes conducting an annual gas safety check. Failing to possess a valid gas safety certificate is against the law and could lead to prosecution.

YES Guardians retains the right to require a valid gas safety certificate to confirm that the property has been inspected and approved by a Gas Safe Registered engineer. This certificate must be renewed every year.

## **First Aid**

A well-equipped basic first aid kit should include items such as plasters, sterile eye pads, triangular bandages, safety pins, non-medicated wound dressings, and disposable gloves. When hosting young children, it's essential to store any prescription medications securely.

In the event of any accidents or injuries that occur during the homestay, please inform the Directors so that the details can be documented in the accident book.

The student's parents have consented to basic first aid being administered, such as cleaning minor cuts and applying plasters. The host family is authorised to administer a single dose of paracetamol for mild symptoms like pain, colds, or sore throats, following the dosage guidelines on the packaging. If symptoms continue, please reach out to YES Guardians Directors for further advice.

Should a student become seriously ill or involved in an accident, the homestay family is requested to assist in arranging appropriate treatment (whether that involves calling 111, taking the student to Accident and Emergency, or calling an ambulance) and to notify YES Guardians Directors immediately.



## **Landlord Gas Safe Certificates**

All host families are categorised as landlords according to the Gas Safety Regulations 1998. By offering a room to an international student, you accept the responsibility of coordinating maintenance with a Gas Safe Registered engineer for all boilers, gas appliances, and flues, which includes conducting an annual gas safety check. Failing to possess a valid gas safety certificate is against the law and could lead to prosecution.

YES Guardians retains the right to require a valid gas safety certificate to confirm that the property has been inspected and approved by a Gas Safe Registered engineer. This certificate must be renewed every year.

## **Other Safety Matters**

When hosting young students, we kindly request that host families securely store prescription medications and alcohol to ensure safety.

## **Communication**

If the host family receives an email from the student or their parents/guardians before their arrival, the host family should make every effort to respond. Establishing a connection beforehand is beneficial for both parties. Many students, even after leaving the homestay, enjoy maintaining contact with their host families for years, and platforms like social media and email have made this easier than ever.



# Safeguarding

## **Safeguarding Guidelines**

The host family holds a responsibility to ensure the safety and well-being of all students residing in their home, protecting them from any potential abuse from family members or visitors.

With the following guidelines, host families will have the necessary information to handle any reported situations with sensitivity. These guidelines aim to enhance awareness of safeguarding concerns that may arise in a homestay environment and to clarify the actions to take in case of an abuse disclosure or if there are suspicions of abuse or neglect.

These guidelines apply to any student under the age of 18, as well as to an 'Adult at Risk.' An 'Adult at Risk' refers to a student aged 18 or older who is receiving health care or has a disability, and who may be unable to care for or protect themselves from harm or exploitation.



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Safeguarding concerns typically encompass four primary types of abuse, which are:

- Physical – Physical abuse can often be hard to identify, as victims may feel ashamed of any bruises, marks, or scars and may try to conceal these signs. Providing children with alcohol or inappropriate drugs also falls under this category.
- Sexual – This is the most recognised form of abuse, encompassing any pornographic offenses and grooming behaviors. Host families must also be aware of the risks associated with social networking sites on the internet.
- Neglect – This type involves the failure to provide essential needs such as warmth, food, clothing, proper medical care, and protection from physical harm.
- Emotional – Emotional abuse includes the inappropriate use of criticism, isolation, threats, as well as verbal or cyberbullying.

Abuse can occur at any time in a person's life and can be inflicted by anyone, including close family members, partners, family friends, teachers, or adults involved in their extracurricular activities and hobbies.

## **Reporting**

If a student confides in you about experiencing abuse, it's crucial to understand that you now have a legal obligation to report this information, and confidentiality cannot be maintained in such cases. Taking action is essential.

Listen attentively to the student's account and remain composed. Only ask questions to clarify their statements. Encourage the student by affirming that they are doing the right thing, and reassure them that the details will only be shared with those who need to know. Inform them that you will need to contact YES Guardians. In such instances, please dial our 24/7 emergency number at 074295533556.

Prepare a brief report summarising the key points, including the incident details, while incorporating the student's own words as much as possible, along with information regarding dates, times, and locations. If the incident involves an emergency, such as a mugging, promptly contact the police or an ambulance, and then reach out to YES Guardians for further assistance.

## **Safeguarding Training and Checks**

All host families are required to complete safeguarding children training every three years, which is offered online by an external CPD-approved provider. Certificates will be kept on file by YES Guardians.

Host families must also read and sign our detailed safeguarding policy. Furthermore, an annual safeguarding update is required, usually conducted in September.

Please be aware that we do not perform DBS or background checks on our students, so acceptance is at your discretion. For safety:

- Ensure that an adult is always present in the home.
- Never leave children alone with students.
- Inform children that entering student bedrooms is prohibited, and vice versa.
- Use supervised communal areas for interactions between children and students.

Host families are expected to employ only reasonable and lawful methods of discipline and interaction with students, prioritising comfort and safety without resorting to corporal punishment. Reassuring physical contact may be appropriate during times of distress.

For more detailed guidelines, please consult the host family code of conduct. If you have any questions, don't hesitate to reach out.

## **PREVENT Strategy**

Exposure to extremist materials and influences can negatively impact students, even if they seem resistant to such influences. Schools and childcare providers can play a vital role in fostering resilience to radicalisation by promoting fundamental British values such as tolerance and free speech, empowering students to challenge extremist views on their own.

It's crucial to clarify that the Prevent duty is not designed to inhibit students from discussing controversial topics. Extremism can manifest in various forms, including left-wing, right-wing, religious, materialistic, nationalist, or animal rights ideologies. If you have any concerns about a student's behavior or online activity, please report your worries, suspicions, or discomfort to the YES Guardians directors as soon as possible.

Host families are encouraged to review our detailed PREVENT policy and complete a brief e-learning course on this topic.

# Homesickness



## **Feeling Homesick**

Transitioning to school—saying goodbye to friends, family, and familiar surroundings—is a significant milestone for anyone, and it's perfectly normal for students to experience homesickness occasionally.

Nevertheless, by recognising and addressing this issue, we can implement various strategies to help alleviate it.

## **What is Home Sickness?**

Homesickness is a sense of stress or anxiety stemming from being away from familiar people and places. A typical trigger for this feeling is leaving home to attend school or university.

This experience can affect anyone, whether you are a domestic or international student. The distance of your school or university, whether it's just a few miles from your hometown or located on the other side of the globe, does not matter.

Homesickness is most common at the beginning of the academic year and in the weeks following the Christmas break. Thankfully, it is often a temporary condition. According to the National Union of Students (NUS), the majority of students find that their symptoms diminish after about three weeks.

## What are the symptoms?

Signs of homesickness may include:

- Disrupted sleep patterns
- Experiencing anger, nausea, nervousness, or sadness
- Feeling isolated, lonely, or withdrawn
- Overwhelmed, insecure, anxious, or panicky sensations
- Low self-esteem or diminished self-worth
- Headaches
- Decreased appetite or difficulty concentrating

## How can I help with homesickness?

Homesickness can lead to more serious mental health challenges, such as depression, so it's crucial that we offer support. It's important to remember that missing familiar surroundings and having difficulty adjusting to new ones is completely normal; feeling homesick is not a sign of weakness, and students should not feel embarrassed about it.

The best way to combat homesickness is to encourage the student to engage with your family life. Exploring interesting places in their new town or city and involving them in activities can help a lot. Being around others can reduce feelings of isolation. If you're preparing dinner, invite them to join in the cooking. If they're studying in their room, suggest they use the kitchen table to be more social. Taking a trip to the local library or a coffee shop with their laptop for studying could also serve as a refreshing distraction.

Additionally, it's essential to get outside for fresh air, exercise, maintain a healthy diet, and establish a regular sleep schedule. The student might enjoy video chatting with friends and family to share their new surroundings.

Encourage the student to avoid:

- Bottling up their emotions
- Isolating themselves in their room
- Turning down opportunities to meet new people
- Neglecting school attendance or assignments

If you have any concerns about the student's well-being, please reach out to the Safeguarding Lead, Hayley Harris, at YES Guardians.

# Student Behaviour

It is essential to review house rules with students upon their arrival. We encourage all students to show the utmost respect towards their host families and their homes. Occasionally, it may be necessary to address a student's behavior directly with them.

We believe that calmly addressing any minor issues as they arise is the most effective approach. Most often, students will be very apologetic, leading to a quick resolution. Examples of minor issues might include playing music at a high volume. If a host family wishes to discuss behavioral concerns with YES Guardians, please reach out to the Safeguarding Lead, Hayley Harris.

## **Staying Away from the Host Family Home**

Students who are under 18 years old are not permitted to leave the host family's home without obtaining prior approval from YES Guardians and the student's parents.

## **Host Family Declaration**

Please sign to say you have read and understand the above

Signed - \_\_\_\_\_

Date - \_\_\_\_\_

Print Name - \_\_\_\_\_

Signed - \_\_\_\_\_

Date - \_\_\_\_\_

Print Name - \_\_\_\_\_



## Self Reporting

In Part 4 of KCSIE 2023 – “Managing Allegations Against Staff” – it discusses expectations for staff self-reporting where their behaviour (in or out of school) could pose a risk to children or may be misinterpreted. This links to the concept of low-level concerns and the broader safeguarding culture expected in schools.

As part of our commitment to maintaining the highest safeguarding standards, all staff are expected to self-report any behaviour or incident—within or outside of work—that could be misinterpreted or raise concern about their suitability to work with children. This includes conduct that may fall below the threshold of harm but still warrants transparency.

Staff can report concerns confidentially using the self-reporting form available on our system. Our Low-Level Concerns Policy outlines how such reports are handled in a supportive and proportionate manner.

To self report - please visit <https://www.yesguardians.co.uk/selfreport>



## Policy

We have the following policies available on request

- Anti Radicalisation Policy
- Bullying and eSafety Policy
- Complaints Policy (on website)
- Data Protection Policy
- Emergency Planning Policy
- Private Fostering Policy
- Privacy Policy (on website)
- Safer Recruitment Policy
- Safeguarding Policy (on website)
- Self Reporting Policy
- Emergency Response Plan
- Health and Medical Consent Policy
- Guardianship Agreement Terms
- Whistleblowing Policy