



STUDENT HANDBOOK

2025-26

WELCOME TO THE YES GUARDIANS FAMILY



YES Guardians are a friendly family run business offering the extra personal touch. We pride ourselves on offering individualised care packages for every one of our students whether that be a 24/7 guardianship service for an independent student to a full home from home package hosting students in our home and living as part of our family unit.

We have over 10 years' experience in hosting international students from all over the world. We are very proud of our catalog of extensive positive feedback from our students and are always committed to their welfare and making sure their stay is a fun, positive, enriching experience. We work very closely with our students and their families to ensure that personal needs are met to the highest standards. We will always go the extra mile for our students whether that's organising birthday celebrations or celebrating a special cultural occasion such as Chinese New Year.

This handbook gives you important information about our organisation, policies, host families and other information and is reviewed and updated annually. Our priority is for you to know that every student is very important to us, and that this ethos is captured in our mission statement happiness, safety and care. Its these fundamental foundations that YES Guardians will help students to excel and flourish.

As the Directors and founders of the company we are always here to help and assist students in every way possible. If you have any questions please contact us on hello@yesguardians.co.uk or if you would like to contact us personally, please do so at hayley@yesguardians.co.uk or marc@yesguardians.co.uk.



HANDBOOK CONTENTS



About Us	02
Guardians and their responsibilities	03
Guardian Information	05
Student Behaviour	06
General Support	08
Engaging in Social Activities	10
School Rules	11
Homestay	12
House Rules	13
Health and Safety	19

MISSION AND VISION



Every International Student should be made to feel as comfortable and as secure as they would do in their own surroundings. Through school, and crucially Guardian Support, a home away from home, happy student should be created. We strive to help with this through our YES Family ethos.

MEET YES GUARDIANS



Hayley Harris (Director/Guardian)

Hayley is a trained Paediatric Nursing Sister with Level 3 Children's Safeguarding and extensive experience as a senior children's nurse. She has a strong background in caring for children with diverse needs, including mental health and physical conditions, ensuring that students with health issues receive safe and knowledgeable care.



Marc Harris (Director/Guardian)

Marc has a background in working with children in foster care and education, and experience in providing learning materials for young people, Marc's role in YES Guardians is pivotal. His experience in children's social care and as an IT Manager equips him with the skills to offer comprehensive support to international students.

CONTACT INFORMATION



YES Guardians, 1 Vale Rd, Bishops Cleeve, Cheltenham,
Gloucestershire, GL52 9FA
Emergency Telephone: +44 7481 621189.
Email: hello@yesguardians.co.uk

Emergency Numbers in the UK 999 (or 112) Emergency: Police, Fire
Brigade, Ambulance Free 101 Police (Non-Emergency) Free 111 NHS
(National Health Service, Non-Emergency)

WHY DO YOU HAVE A GUARDIAN?

In the United Kingdom, all students under the age of 18 whose families reside overseas are required to have a guardian living in the UK, typically an individual over the age of 25. This stipulation is now a prerequisite for obtaining a UK visa.

While students are enrolled in school, the houseparent will supervise their academic progress and overall welfare. However, there will be occasions during the term, particularly outside of term time, when the school must delegate these responsibilities to an officially appointed guardian.

Instances in which this transfer of responsibility may occur include exeat weekends, half-term breaks, medical emergencies, suspensions, and exclusions

As a result, it is our obligation to assign a guardian who will adhere to a specific set of responsibilities established by us, ensuring the protection of your health, safety and well-being.



YES Guardians will take responsibility for:

Depending on the package selected by you and your parents, our core responsibilities include the following:

- Acting as a point of contact on behalf of your parents in situations where they are unable to be present due to distance or timing.
- Looking after your welfare during school holidays when the school is closed.
- Providing a host family for you to stay with during half-term and fixed exeat weekends when the school is not in session.
- Assisting you with various needs, including school uniform, sports equipment, pocket money, phone cards, mobile phones, and UK SIM cards.
- Helping you arrange travel within the UK (taxi, train, or bus) and internationally (flight bookings, transfers).
- Supporting you in case of any issues, such as school-related matters (e.g., suspension or temporary leave), immigration problems (e.g., lost or stolen passports), or other unexpected situations.
- Providing assistance if you become ill and need medical attention or a visit to the hospital.
- Offering support whenever you need it, especially if you're feeling worried about schoolwork, social matters, or family issues.

While these are our core responsibilities, we also take care of various additional matters to ensure your stay is comfortable, safe, and that you feel as at home as possible. We aim to provide you with peace of mind during your time in the UK.

Feeling Homesick

Feeling unhappy or homesick at the start of school is common. Take time to adjust, and you should feel better in a few days. If not, or if you need support, reach out to us via our WhatsApp group anytime for help or casual conversation.

Guardianship Coordinator

Before traveling to the UK, you will be assigned a dedicated Guardianship Coordinator who will be your main contact for questions or issues. They will maintain regular communication, visit you at school and your host family (depending on the guardianship package), and be available by phone for emergencies. If requested by your parents, a visit from the Coordinator will be arranged.



ARRIVING AT THE AIRPORT

Before Departing

If you are an international student and apply to come to the UK for longer than 6 months, you will need an eVisa, which in the past was called a biometric residence permit (BRP). Your visa decision letter will tell you how to obtain your eVisa. Your Guardian can support you with this.



When you arrive

If YES Guardians has arranged an airport transfer for you, our designated driver will meet you at the arrivals hall and will be holding a sign so you can find them easily. DO NOT leave the airport alone, until you have found the driver. If you have trouble finding them, please call our office or emergency number and we will help you.



VISA/Registering with the Police

In the past International students needed to register with the police. This is no longer a requirement.



WE WOULD LIKE YOU TO ENJOY YOUR TIME IN THE UK AND ACHIEVE GREAT SUCCESS AND HAPPINESS AT SCHOOL, WHILE YOU ARE HERE IT MAY HELP TO BE AWARE OF THE FOLLOWING:

Respect and Manners

Always be courteous and show respect to everyone you encounter. Remember to use "please" and "thank you" consistently. While staying with a host family, keep in mind that it is not a hotel; it is their home. Help maintain the tidiness of your room by using the waste bin for waste, making your bed, and opening the curtains or blinds each morning. It's considered polite to assist with cleaning up after meals and to participate as a member of the family.

When using the bathroom, please leave it clean for the next person. If you prepare drinks or snacks in the kitchen, make sure to clean up after yourself and return items to their proper places.

Do not take anything from the kitchen without first asking for the host family's permission.

Lastly, please respect any house rules, such as removing your shoes upon entering the home.



Alcohol

The consumption of alcohol is strictly prohibited for individuals under the age of 18 years.

Drugs

The use of non-prescribed drugs is categorically prohibited, and the relevant laws are enforced with strict compliance.

Smoking and Vaping

It is illegal to purchase tobacco products if you are under 18 years old. Additionally, smoking is prohibited in schools and in the majority of public spaces.

Sexual Activity

It is considered a criminal offense for any sexual activity to occur between two individuals if one or both participants are under the age of 16.

Tattoos & Piercing

YES Guardians do not allow any tattoos or piercings of any kind whilst under our care.

Bullying

If you are expelled from school you will lose your visa and have to return home immediately. YES Guardians take bullying very seriously, and reserve the right to terminate Guardianship on the basis of unacceptable bullying behaviour.

Warning letters

If your behavior causes disruption, whether at school or within a host family, YES Guardians will issue a warning letter to your parents.

Expulsion

If you are expelled from school, you will be required to return home immediately.

VIOLATING ANY UK LAWS OR SCHOOL REGULATIONS MAY LEAD TO SUSPENSION OR EXPULSION.

IF YOU ARE EXPELLED FROM SCHOOL, YOU WILL FORFEIT YOUR VISA AND BE REQUIRED TO RETURN HOME IMMEDIATELY.

WE FOLLOW THESE RULES AND RESPONSIBILITIES NOT ONLY TO SAFEGUARD OUR HOST FAMILIES BUT ALSO TO ENSURE YOUR PROTECTION AS WELL.





BANK ACCOUNT OPENING

Opening a bank account in the UK can be a challenge, but your school might offer assistance. To set up an account, you'll need a 'bank letter' from the school, along with your passport or ID and proof of your address.

Once your account is open, ensure that you keep your account numbers, PIN, and cards secure at all times. Never share this information with anyone. If your bank card is lost or stolen, it's crucial to notify the bank right away so they can cancel the card and issue a replacement. Additionally, remember to inform the bank if you change your address.



STUDY AND DEVELOPMENT

Academic Support/Liaison

If you are enrolled in our gold package, we will serve as the Academic Liaison between the school and parents. This role entails being the primary point of contact for the school and providing feedback to parents as needed. We will represent parents during parent evenings and deliver a written report for their reference. Our goal is to help all students reach their full potential, and we will take a sincere interest in their academic progress.



Tutoring

If you are part of our gold package YES Guardians will be able to arrange private tutoring on your behalf. Here in the UK we have access to qualified and experienced tutors to provide valuable one-to-one support to students upon request. The tutors all have areas of expertise and can offer tutoring at all levels, from 11+ entrance exams to GCSE, A-level, degree students in a wide range of subjects. We aim to keep all of our students motivated as they prepare for each exam. As well as past paper practice, they will have the opportunity to take control of their own learning in order to maximise their potential and flourish.



Work Experience

YES Guardians have many contacts across a range of industries. This is an ideal opportunity for those wishing to improve their job prospects, gain valuable work experience in the UK and give their CV a substantial boost. Work Experience Programme is offered free of charge with our gold package and is offered as an add on to all of the other packages.



Extra Curricular Activities

If you are part of our gold package we can arrange extra curricular activities for evenings and weekends. Whether you have a passion for acting, dance, singing, football or tennis we can find the perfect local club for you. Also if you would like us to come and watch any sports fixtures or performances, we would love to see them.





SOCIAL ACTIVITIES

Numerous students in the UK are seeking friendships with fellow international students and are excited to make connections. After spending some time here, students often discover that forming friendships is quite simple, which can alleviate feelings of homesickness. We are here to facilitate these connections, helping students forge friendships and develop relationships. The more actively students engage with their school, the smoother their transition to a new life will be.

DISCOVERING EXCITING ACTIVITIES BEYOND SCHOOLWORK

There are plenty of enjoyable activities outside of academics, like sports and clubs, where you can connect with fellow students who share your interests. Engaging in these activities can ease your adjustment to school life and help alleviate homesickness. Exploring a new hobby can be an excellent coping mechanism, as it fosters connections with others and makes you feel more at home.

Although the initial weeks at a new school may be tough, your homesickness will gradually fade. Participating in school excursions and events will help you feel more included. Remember, everyone is rooting for your success and wants you to thrive in your new environment.

YES Guardians is here to support you. We are ready to assist with any challenges you may encounter and ensure a smooth transition. As your primary contact for guardianship matters, we will take care of all necessary arrangements. Please keep us informed with your contact information, and don't hesitate to reach out via phone, WhatsApp, or email.

SCHOOL RULES

Each school has their own rules, please go through them carefully when given. In general, they include the following: -



Speaking English Only

Please make an effort to refrain from conversing with other students in your native language and focus exclusively on using English.



Being Punctual and Good Attendance

Arriving late or failing to attend class is unacceptable and may result in letters being sent home to parents. Consistent attendance contributes to achieving good grades.



No food or drinks in class

Keep snacking to times that are appropriate. Eating and drinking (except water) are not acceptable in class.



Mobile Phones are not allowed in class

Mobile phones can be a significant distraction. Avoid the temptation to bring them into the classroom, and stay focused on your tasks during preparation and work periods.

Start and End of Terms

It is important to note that schools expect students to comply with all regulations and follow the official school calendar for the beginning and end of terms. Not adhering to these rules may lead to disciplinary measures against the student and will likely be recorded as an unauthorised absence. Please inform us of the necessary arrangements for each half term, exeat weekend, and any time you are in the UK but not attending school.



HOMESTAY

WHAT IS HOMESTAY?

Host Family Accommodation

When schools are closed for half terms or exeat weekends, YES Guardians arranges stays with our trusted host families.

Our Host Families

- Carefully Selected: We match you with a family based on your interests, experience, and location.
- Consistent Stays: We try to place you with the same host family for all stays, depending on availability.
- Thoroughly Vetted: All families meet AEGIS standards and undergo:
 - Annual inspections by YES Guardians
 - Police checks (DBS) to ensure your safety
- Warm and Welcoming: Our host families receive training on how to provide a supportive, happy environment for international students.






What You Can Expect

- A Family Environment: You'll be treated as part of the family, with hosts encouraging you to take part in family life.
- Cultural Immersion: Experience British culture through activities and local excursions with your host family.
- Safety and Support: YES Guardians remains your official guardian during your stay. Contact us if you have any concerns or need to make changes to your arrangements.



HOUSE RULES

Each Host Family has their own set of house rules that will be provided to you upon your arrival. It is important to respect and adhere to these guidelines, such as:

-  Removing outdoor footwear
-  When you should take a shower
-  If you can use the kitchen
-  If you can eat in your room
-  If you can use the computer and internet Services provided



MEALS

Breakfast for most families in the UK typically consists of toast and cereal, with a cooked breakfast on weekends. If you sleep in, you might miss this meal.

Lunch, usually around midday, is generally light and can include options such as soup, jacket potatoes, salads, sandwiches, cheese on toast, and fruit or yogurt. Most host families enjoy their main meal in the evening.

A standard dinner might feature fish, chicken, or red meat, accompanied by vegetables and dessert. Evening meals are typically served between 18:00 and 20:00, so it's a good idea to confirm meal times with your host. If you have specific food preferences, whether likes or dislikes, be sure to communicate this to your host, and they will do their best to accommodate you.

Keep in mind that the cuisine may be quite different from what you're used to, so be adventurous and try everything—you might just discover a new favorite! If you find yourself feeling hungry, please ask your host family rather than helping yourself.

Your family might be quite curious about the cuisine of your country—consider offering to prepare a meal for them.

Proper table manners hold significance. In the UK, it's customary to wait until everyone is seated and has their food before you begin to eat. If you need something from the table, kindly ask someone to pass it to you. Remember to say "please" and "thank you." Remain at the table until everyone has finished their meal, and then request permission to leave.

When it's time to depart, offer to assist by taking your dishes to the kitchen, either by placing them by the sink or loading them into the dishwasher. If you plan to skip a meal and eat elsewhere, inform your family ahead of time.

YOUR BEDROOM

You will receive either a single or twin room (featuring one or two beds), and occasionally, if the room size allows, some families offer a triple room (with three beds). Fresh bedding and towels will always be supplied. Each room will include storage options, a desk, and sufficient lighting for studying.

At times, host families may provide a workspace in another room, such as the dining area, instead of in the bedroom. Please ensure to make your bed and keep your room tidy, particularly upon your departure. Don't forget to express your gratitude to the host for their kindness. If you notice any damage, please inform the host and offer an apology.



SHOWER AND BATHROOM

You will likely share the bathroom with your host family, and they will inform you of the best times for you to use the bathroom and take showers in the mornings and evenings. Since host families often have early commitments, please be considerate and avoid causing any delays for them.

Be sure to shower regularly, but keep in mind that hot water might be limited, so try to limit your shower time to no more than 15 minutes. Additionally, ensure that the shower curtain remains inside the shower cubicle to prevent flooding the bathroom.

LAUNDRY

Hosts are more than willing to assist you with any laundry needs, particularly during extended breaks like half term. Feel free to ask your host if they can handle the washing for you and where to place your dirty clothes. Typically, they will wash and return your items. If you would rather manage your own laundry, kindly request your host to guide you on using the washing machine and locating the drying area for your clothes.

PHONE

When staying with your host family, please use your mobile phone for calls. If you need to use the host's phone, be sure to ask for permission beforehand. It's important to be respectful while using your phone—avoid speaking too loudly and refrain from making calls late at night. YES Guardians can assist you in purchasing a “Pay as you Go” mobile SIM card or phone, but we are unable to enter into monthly contracts on your behalf.

INTERNET

We make sure that all of our host families are equipped with a wireless broadband connection, and they will gladly allow you to use it for reasonable Internet access from your laptop or mobile phone. Upon your arrival, the host family will provide you with the Wi-Fi password. However, please refrain from using their Internet connection to download or stream music, TV shows, games, or movies, as they may have data limits. Additionally, do not expect to use the host family's personal computer.

UNRESTRICTED ACCESS

Growing concerns are emerging regarding the risks young individuals face from unrestricted access to the Internet without adequate controls. YES Guardians provides guidelines for host families and will recommend that hosts manage access in the best interests of the student. For instance, wireless Internet may be turned off overnight, and schools will implement restricted networks. We encourage you to review our e-safety and cyberbullying policy for further details, which can be located on our website in the policies section.



CURFEWS

When you go out, it's essential to inform your host family of your destination and expected return time. Ensure you have the host family's phone number and the YES Guardians emergency contact (07429553356) readily available, and provide them with your mobile number. Always keep your phone charged and turned on.

If you experience any delays, contact your host family immediately. Host families follow NSPCC guidelines regarding adult supervision for children: students under 12 should not be left home alone for extended periods, and those under 16 should not be left alone overnight.

- Students under 14 years old must not go out alone.
- Students aged 14 to 16 must return home by 21:00 or before dark, whichever comes first.
- Students aged 16 to 17 should be back no later than 22:00. A later curfew may be arranged on weekends, but only with the agreement of the student's parents and YES Guardians.
- Students over 18 have no curfew, but should still inform the host family of their return time.

Bedtimes are determined by the host family. Keep in mind that many families need to wake up early for work, so please be considerate.

STAYING AWAY AND OVER NIGHT GUESTS

You must obtain written permission from your parents for staying out all night. Overnight guests require prior agreement from both YES Guardians and the host family.

OTHER ACCOMMODATION

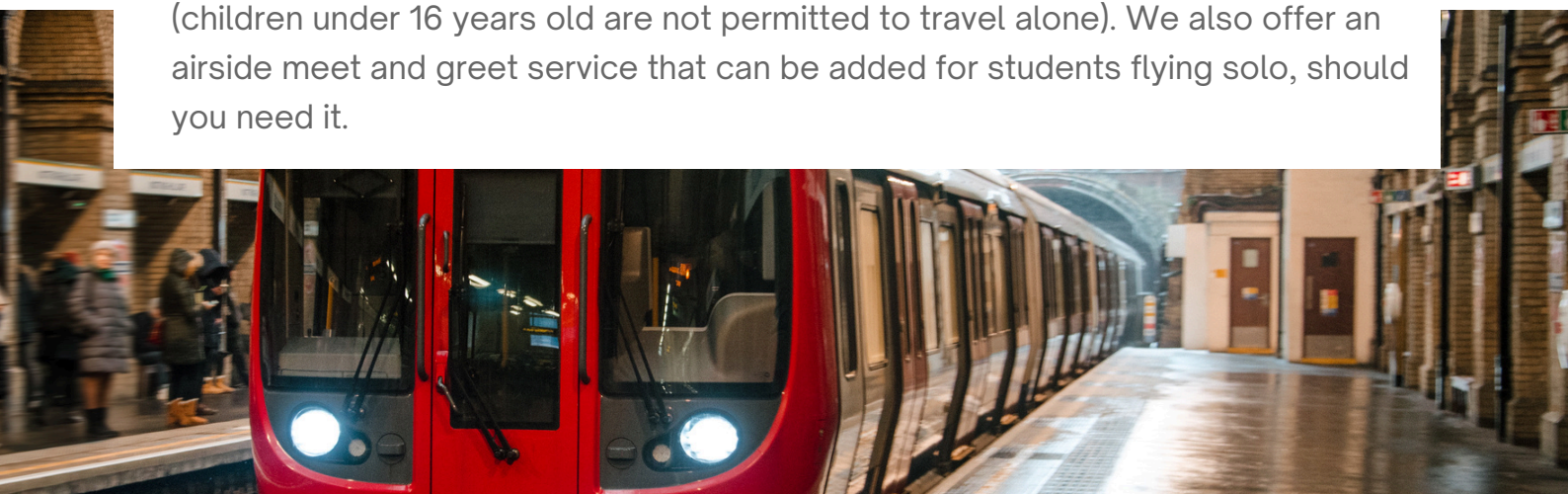
We have a responsibility to your parents, schools, and UK Immigration to ensure your safety and well-being, as well as to provide secure host family accommodation. If you wish to make alternative care arrangements during half-term or exeat weekends, please adhere to the following guidelines:

- For students aged 18 and over: Written permission from parents is required in advance during office hours.
- For students aged 16 and 17: Written permission from parents is needed in advance during office hours, along with details of accommodation and travel plans. Additionally, a main contact person must be designated, who resides in the UK, is over 25 years old, and agrees to take full responsibility for the student during their stay.
- For students aged 15 and under: Homestay accommodation arranged by YES Guardians is mandatory unless an alternative agreement has been made.

TRAVEL (EXCLUDING BRONZE PACKAGE)

For transportation between the airport and school, or from the host family to school, YES Guardians provides a team of trusted and designated drivers ready to meet students and transport them to their designated locations in the UK. If a driver has been arranged for your trip, please ensure your mobile phone is turned on so we can reach you.

If you're driving in the UK, wearing a seat belt is mandatory. Additionally, rail and coach travel can be organised for cost-effective long-distance transfers. YES Guardians will verify schedules, book tickets, and arrange an escort if necessary (children under 16 years old are not permitted to travel alone). We also offer an airside meet and greet service that can be added for students flying solo, should you need it.



POCKET MONEY

You don't need to bring a lot of pocket money to your host family, as your meals and accommodation have already been covered by your parents during your stay. If you require additional funds, we can only provide this after obtaining your parents' consent, so please make sure to get their approval first. The host family might take you on outings, such as to the cinema, and these expenses will be covered by the Students Expenses Account. The host family will pay for your outings and then reclaim the costs from this account. For any outings that exceed £20, written permission will be requested from your parents.

PARENTAL AUTHORITY

Schools often require a parent or guardian's signature to grant permission for students to take part in school activities and excursions. Our policy is to send these requests to your parents for approval if the cost exceeds £20 and/or if the activity is strenuous or poses potential risks. For all other instances, we will provide the signature unless your parents have specified otherwise on the Application Form.

CULTURE

Experiencing a new country and immersing yourself in an unfamiliar culture can often lead to confusion and challenges, a phenomenon commonly referred to as Culture Shock. To ease this transition, try to learn as much as you can about British culture, customs, and behaviors. Demonstrating politeness and respect for others will encourage people to be more helpful and kind.

MANNERS AND CUSTOMS

British customs stress polite language, including frequent use of "please," "thank you," and "sorry." Typical greetings involve a handshake, with hugs or cheek kisses among friends. Queuing is essential in various situations, and punctuality is highly valued. It's also important to avoid impolite behaviors like spitting, picking your nose, or staring at others in public.

For further insights into British culture, please visit:
<https://www.ukcisa.org.uk/Information--Advice/Preparation-and-Arrival/Facing-cultureshock>





HEALTH AND YOUR SAFETY

HEALTH

There will be a school doctor and nurse available on-site to attend to your health needs. While you are staying with your host family, they will take care of you if you feel unwell or have an accident.

Typically, they will reach out to their GP (doctor) to schedule an appointment for you, as your school doctor will have already registered you with the NHS. In cases of more serious illnesses or if a hospital visit is necessary, the host family will contact YES Guardians, who will then inform your parents.

Additionally, if you need any other medical services, such as a dentist, they will also assist you in booking an appointment.

PERSONAL SAFETY

Safeguarding Your Personal Information Online

- Steer clear of sharing personal details like your full name or contact information with anyone online.
- Avoid meeting people you've only interacted with online, as it can be risky.
- Do not accept messages, emails, or open files from unknown individuals, as they may carry viruses or harmful content.
- Stay vigilant, as some information may be misleading, and individuals can misrepresent themselves.

If you ever feel uneasy or worried, please reach out to a parent, YES Guardians, host parent, or a staff member.

CONTACT WITH YES GUARDIANS

As your committed guardian, it's essential for us to be aware of your location at all times. If you are absent from your school or homestay accommodation and we are unable to contact you, we will have no choice but to report you to the police as missing. Therefore, please ensure you inform us of any changes to your accommodation or travel plans, and keep your phone turned on at all times.

FIRE PREVENTION AND PRECAUTIONS

Kitchen safety is of paramount importance. It is essential to cook safely by never leaving food unattended while it is being prepared. Take care to keep electrical appliances away from water, and refrain from placing metal objects in the microwave. Additionally, ensure that cigarettes are properly extinguished and disposed of responsibly, and avoid smoking indoors. Lastly, it is crucial to keep all fire exits unobstructed at all times.

In the event of a fire:

- At school: adhere to the school's fire safety protocols, which typically involve heading to the nearest designated fire meeting point outside.
- At your host family's home: exit through the nearest available exit immediately.
- If you are the first to notice a fire, activate the alarm or shout "FIRE FIRE." Then, call 999.
- If a fire escape is blocked:
 - Stuff bedding at the bottom of the door to prevent smoke from entering.
 - Call 999, then open a window and shout "HELP FIRE."
 - If you are on the ground or first floor, attempt to escape through a window.
 - Use bedding to cushion your fall and lower yourself down carefully—do not jump.
 - If the window won't open, break the glass at the bottom corner, ensuring to cover any jagged edges with a towel or blanket for safety.



ELECTRICAL APPLIANCES

Electrical appliances imported from abroad, particularly phone chargers and laptop power supplies, can present a considerable fire hazard. Whenever possible, opt for UK versions. Additionally, avoid overloading extension leads or adapters.

BELONGINGS AND VALUABLES

In the UK, carrying your passport or ID card is not a requirement. It's advisable to carry only the cash you need and to store some money in a separate pocket or location for emergencies. Mobile phone theft, particularly of the latest models, is quite frequent; therefore, be mindful of your surroundings when using your phone in public areas.

Additionally, listening to an iPod or other personal stereo while walking alone is not recommended, as it can draw the attention of thieves and reduce your awareness of people approaching you.

We suggest registering your valuables, like mobile phones and bicycles, with Immobilise. This service is free and can assist you if your items are stolen. For more information, visit www.immobilise.com.

INSURANCE

We highly advise that every student obtains comprehensive insurance that includes reimbursement for school fees, as well as coverage for theft, damage, and other incidents.





SAFEGUARDING POLICY

YES Guardians holds a legal responsibility to ensure the safety of students who utilise our services. We have established a comprehensive policy and procedure designed to protect our students from harm and to serve as a reference in the event of any issues. Every staff member is accountable for the safeguarding of our students.

If you have any concerns or wish to report a safeguarding issue, please reach out to one of the school officers or contact YES Guardians Safeguarding Lead, Hayley Harris, at 07429553356. Here are some useful telephone numbers and websites: NSPCC: 0808 800 5000 - www.nspcc.org.uk and Childline: 0800 1111 - www.childline.org.uk

SAFEGUARDING PROCEDURES

YES Guardians requires parents to submit a registration form that includes their contact information. Additionally, parents must fill out a consent form addressing areas such as curfew times, photography permissions, and travel arrangements. Students under 16 are accommodated separately from older students in distinct homestay settings. YES Guardians collaborates with a transfer provider that exclusively employs licensed and DBS-checked drivers. We maintain regular communication with students.

For those under 18, YES Guardians only places them with host families who have passed DBS checks. We emphasise the importance of curfews by educating students, parents, and host families. If a student fails to return by the designated curfew, the host is required to contact the student and, if needed, notify YES Guardians using the emergency number.

BULLYING AND CYBERBULLYING

Bullying happens when an individual is subjected to negative remarks or actions by another person repeatedly over time. These harmful behaviors can lead to physical harm, such as being pushed, or emotional distress, like name-calling. Bullying can occur in person, for instance, by a student or teacher at school, or in an online environment.

If you believe you are experiencing bullying or feel uneasy in a situation or with someone, it's important to talk to someone you trust. This could be YES guardians, a teacher, your housemaster, or another adult at school. They are trained to handle such situations and can provide you with the support you need.

If you believe you are being bullied, please reach out to us; we are here to support you. If you prefer not to speak on the phone, you can message us on the YES Guardians WhatsApp group or email us at hello@yesguardians.co.uk. We genuinely care and are eager to help.



IF YOU THINK YOU ARE BEING RADICALISED

What is PREVENT?

PREVENT is part of the UK's strategy to stop people being drawn into terrorism or extreme views that could lead to harm. It aims to protect individuals from radicalisation and help them stay safe. Radicalisation means someone is being encouraged to adopt extreme views or actions, including supporting terrorism.

Why is it important?

Anyone can be vulnerable to radical ideas, especially if they feel isolated or upset. PREVENT is about offering support early and helping people make safe choices. It's not about judging beliefs – it's about spotting worrying behaviour and getting help when needed.

What should you do if you're worried?

If you're worried about yourself or someone else, speak to a trusted adult straight away. This could be your teacher, houseparent, or guardian.

Safeguarding Contacts

YES Guardians Safeguarding Lead

Hayley Harris

✉ hayley@yesguardians.co.uk

☎ 07429 553356

Local Authority Designated Officer (LADO) – Gloucestershire

✉ LADO@gloucestershire.gov.uk

☎ 01452 426994

Children's Social Services – Gloucestershire

☎ 01452 426565 (Office hours)

☎ 01452 614194 (Out of hours – Emergency Duty Team)

☎ 0800 528 08731 Childrens commissioner

☎ 0800 1111 Childline

In an emergency or if someone is in immediate danger:

☎ Call the Police on 999



ALL THE FOLLOWING POLICIES ARE AVAILABLE ON REQUEST

- Anti Radicalisation Policy
- Bullying and eSafety Policy
- Complaints Policy (on website)
- Data Protection Policy
- Emergency Planning Policy
- Private Fostering Policy
- Privacy Policy (on website)
- Safer Recruitment Policy
- Safeguarding Policy (on website)
- Self Reporting Policy
- Emergency Response Plan
- Health and Medical Consent Policy
- Guardianship Agreement Terms
- Whistleblowing Policy